



WALTON

NURSERY

**Pre-Preparatory &
Nursery Departments**

Children aged 2 months to 4+ years

**Supplementary Information
2024–2025**



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Governors 2024-2025

Chairman

Mr David Pye BA (Hons), Cert Ed (Distinction)
MA Ed (Distinction), SEDA III, HETC, FFSC, FGMS,
FCSCM, FGGRS, AFNCoIIM, FRSA
Programme Manager (Research)
The Local Government Association

Mr Henry Diamond FRICS
Chartered Surveyor Kirkby & Diamond
Central Milton Keynes

Mr Ian Silk BA (Hons), PGCE
Headmaster
Bedford Preparatory School

Mr Philip Pauley BA (Hons)
Director
Milton Keynes Preparatory School

Mrs Emma Hanley NNEB
Head of EYFS & Director of Child Welfare
Milton Keynes Preparatory School

Mrs Nicola Wilson BTec Nat Dip Childhood Studies
Head of EYFS
Walton Nursery

Mr David Blackeby
Product/Service Development & Delivery Lead
Vodafone Group

Tracie Bailey
Managing Director
Buttons Preschools Limited

Parent Governors

Dr Asif Akram MBChB, DRCOG, MRCP
General Practitioner

Dr Sujith Godagama MBBS, RCGP, PGCertME
GP Partner

Mr Brian Emmanuel ACICM, ACMI, MCIOF, MBA
Grants & Trusts Fundraiser

Ex Officio

Mr Simon Driver BA (Hons), PGCE, QTS
Headmaster/Chair of Proprietorial Body
Milton Keynes Preparatory School

Mrs Hilary Pauley BEd
Proprietorial Body/Principal
Milton Keynes Preparatory School

Clerk to the Governors

Mrs Sam Pauley
Registrar & Director of Communications
Milton Keynes Preparatory School

*Correspondence for the Chairman of Governors should be addressed to:
Walton Nursery, The Old Rectory, Walton, Milton Keynes MK7 6BB*

*Correspondence for the Proprietorial Body should be addressed to:
Walton Nursery, The Old Rectory, Walton, Milton Keynes MK7 6BB*



Pre-Preparatory & Nursery Department Staff 2024-2025

Head of EYFS Mrs Nicola Wilson BTec Nat Dip Childhood Studies

Matron Mrs Chantelle McLaughlan NVQ3 EYCE

Registrar/HR Manager Mrs Lena Murphy BA (Hons), Assoc CIPD

Bursar Mrs Tiana Peel

Deputy Matrons Mrs Amanda Bolt NVQ3 EYCE

Miss Samantha Johnson NVQ3 EYCE

Nursery Nurses

Mrs Tracy Baigent NVQ3

Mrs Pauline Barnes NVQ4

Miss Amanda Blunden NVQ3

Mrs Mariama Brun NVQ3 Diploma

Miss Vickie Imeson NNEB

Mrs Sammi Liu NVQ3 Diploma CL&D

Miss Deborah Oni NVQ3

Mrs Jessica Parkins NVQ3

Mrs Laura Pilborough NVQ3

Mrs Melanie Read Nat Dip EYCE

Miss Katie Roberts NVQ3

Miss Yasmin Wilson NVQ2



Pre-Preparatory & Nursery Department

Term Dates 2024-2025

Autumn Term 2024 **Wednesday 4th September to Wednesday 18th December 2024**

Half Term: Monday 21st October – Friday 25th October 2024

Christmas Closure: Monday 23rd December 2024 – Friday 3rd January 2025 inclusive

Spring Term 2025 **Tuesday 7th January – Friday 4th April 2025**

Half Term: Monday 10th February – Friday 14th February 2025

Easter Closure: Friday 18th – Friday 25th April 2025 inclusive

Summer Term 2025 **Tuesday 29th April – Friday 4th July 2025**

Bank Holiday: Monday 5th May 2025 (closed 1 day)

Half term Closure: Monday 26th May – Friday 30th May 2025 (closed 1 week)

Summer Closure: Monday 11th August – Monday 25th August 2025 inclusive

Autumn 2025 **Autumn Term begins Tuesday 26th August 2025**

Playscheme Weeks	Tuesday 27th August – Tuesday 3rd September 2024	6 days
	Monday 21st October – Friday 25th October 2024	5 days
	Thursday 19th December – Friday 20th December 2024	2 days
	(NB the building closes at 4pm on 20th December 2024)	
	Monday 6th January 2025	1 day
	Monday 10th February – Friday 14th February 2025	5 days
	Monday 7th April – Thursday 17th April 2025	11 days
	Monday 28th April 2025	1 day
	Monday 7th July – Friday 8th August 2025	25 days
	Closed: Monday 11th to Monday 25th August 2025 inclusive	11 days
		No playscheme



Pre-Preparatory & Nursery Department Nursery Term Dates 2024-2025

Autumn Term 2024 **Tuesday 27th August to Friday 20th December 2024**
(NB. the building closes at 4pm on 20th December)

Autumn Closure: Monday 23rd December 2024 – Friday 3rd January 2025 inclusive

Spring Term 2025 **Monday 6th January – Thursday 17th April 2025**

Spring Closure: Friday 18th April – Friday 25th April 2025 inclusive

Summer Term 2025 **Monday 28th April – Friday 8th August 2025**

Bank Holiday: Monday 5th May 2025 (closed 1 day)

Half Term Closure: Monday 26th May – Friday 30th May 2025 (closed 1 week)

Summer Closure: Monday 11th August - Monday 25th August 2025 inclusive

Autumn Term 2025 **Autumn Term begins Tuesday 26th August 2025**



Pre-Prep Department (Classes 3 & 4)

Fees 2024-2025

Term Time (3 Term Year)	Termly	Monthly
Full Time	£4,940.00	£1,235.00
5 Mornings & 3 Afternoons	£4,132.00	£1,033.00
5 Mornings & 2 Afternoons	£3,700.00	£925.00
3 Days	£3,292.00	£823.00
5 Mornings	£2,660.00	£665.00
3 Mornings	£1,668.00	£417.00

		Annual
Annual Tuition Fee Term Time Only	5% discount if paid annually in advance by 2nd September 2024	£14,079.00

All Inclusive	Termly	Monthly
Full Time inc. full wraparound (45.4 weeks – 7:30am to 6:30pm)	£5,600.00	£1,400.00

- Nursery Day is 9:00am to 3:30pm
- Morning sessions are 8:00am to 1:00pm
- Children may be in nursery from 8:00am at no extra charge
- Day trips and excursions are included in the fees
- Prices include a morning snack and lunch
- After school care available from 3:30pm to 6:00pm (includes Tea)
- Late Room available from 6:00pm to 6:30pm
- Holiday Care (Playscheme) is available to book for term time only children
- Sibling discounts available from 25% up to 40%
- Monthly fee is indicative of 12 payments from 1st August to 1st July
- Refer to supplementary sheet for information on extra charges and discounts
- Alternative arrangements may be available, by request to the Registrar



Pre-Prep Department (Classes 3 & 4)

Fees 2024-2025

Discounts/Extra Charges

Registration Fee	£100.00 non-refundable
Sibling Discount	25% for second child (relates to tuition fee only on Combined fees)
	40% for third child and subsequent children (relates to tuition fee only on Combined fees)

- *Sibling discounts will be applied after any other discounts or reductions have been taken into account.*
- *Annual payment discounts are applied on the final bill balance due after any other discounts or reductions have been applied.*

Holiday Playscheme (3 & 4 Years)	£200.00 per week (8:30am to 6:00pm)
<i>Limited places available for children who are not on Combined fees. Please request a booking form for ad-hoc bookings.</i>	£45.00 per day (8:00am to 6:00pm)
	£120.00 per week* (8:00am to 1:00pm) <i>*This option is only for children who attend mornings only during term time</i>

After Hours Care	£3.00 per day (3:30pm to 4:00pm inc. Tea) £6.00 per day (3:30pm to 6:00pm inc. Tea)
Additional Hours (hourly rate for part time children)	£8.00 per hour

Early Charge (7:30am to 8:00am)	£5.00 per day
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Late Charge (6:00pm to 6:30pm)	£6.50 per day (24 hours notice)
	£10.00 per day (booked on the day, before 3:30pm)
	£18.00 per day (booked after 3:30pm)
	£25.00 per day (not pre-booked)

Introductory Discount	There is an introductory discount when current families introduce a new family to the school for both the new family and the introducing family. This is £1,500 for full time or pro-rata for part time. The introducing family must be named on the Registration Form.
Class 5 Bonus	There is a one off bonus discount of £1,500 when children transfer from Class 4 at Walton into Class 5 at Milton Keynes Preparatory School. Subject to conditions.



Pre-Prep Department (Classes 3 & 4)

Fees 2024-2025

Minimum compulsory part-time sessions

Please see the table below for our minimum hour requirements (not applicable if choosing the All Inclusive options)

	Class 4	Autumn Term	Spring Term	Summer Term
Date of Birth	1 st September 2020 – 31 st December 2020	5 Mornings & 2 Afternoons	5 Mornings & 3 Afternoons	5 Mornings & 3 Afternoons
	1 st January 2021 – 31 st March 2021	5 Mornings & 2 Afternoons	5 Mornings & 2 Afternoons	5 Mornings & 3 Afternoons
	1 st April 2021 – 31 st August 2021	5 Mornings	5 Mornings & 2 Afternoons	5 Mornings & 2 Afternoons

	Class 3	Autumn Term	Spring Term	Summer Term
Date of Birth	1 st September 2021 – 31 st December 2021	3 Mornings	5 Mornings or 3 Days	5 Mornings or 3 Days
	1 st January 2022 – 31 st March 2022	3 Mornings	3 Mornings	5 Mornings or 3 Days
	1 st April 2022 – 31 st August 2022	3 Mornings	3 Mornings	3 Mornings

	Class 2	Autumn Term	Spring Term	Summer Term
Date of Birth	1 st September 2022 – 31 st August 2023	3 Mornings	3 Mornings	3 Mornings

Classes 3 and 4

Morning sessions finish at 1:00pm for Classes 3 and 4.

Class 2 Minimum Sessions

Parents may choose between the nursery fee structure (45.4 weeks) or the Pre-Preparatory Department Fees (34.6 weeks term time only).



Pre-Prep Department (Classes 3 & 4)

Terms & Conditions 2024-2025

Basis of Charges

- Fees are calculated over 34.6 academic weeks this year for term-time only children. In addition, there are 11 optional weeks of playscheme. All Inclusive fees include 45.4 weeks of care.
- Fees include all meals. Dietary requirements and allergies will be accommodated where possible.
- A non-refundable registration fee is payable by all new pupils.
- Fees are payable in advance either by monthly direct debit on the first day of the month, or termly on the first day of each term, or annually by 2nd September 2024.
- If payment of fees is not made on the due date then interest of 10% may be added. Where monthly fees are not received by the due date (1st of each month), a late payment charge of £25 per child per month will be applied to the account. Persistent late payments may result in exclusion.
- For those who enter mid-year, the fees are calculated according to the date of entry.
- There is no reduction in fees if a child is absent due to illness, holiday and adverse weather conditions or for any other reason. In addition, the nursery will not be in breach of its obligations or otherwise be liable to you by reason of delay in performance or non-performance of its duties due to any event outside of its reasonable control. Such events include, without limitation: fire, war, acts of terrorism, strikes or other industrial action, infectious diseases and epidemics.
- Any request for changes to core hours must adhere to the notice period terms and conditions, one complete term is required in the Pre-Preparatory Department. Extra hours will be made available as soon as practicable.
- Fees are subject to an increase at the start of each academic year.
- Parents who are not contactable by telephone, in case of a sick child or in an emergency, will be charged £20 after one hour and £20 for every subsequent hour, until they arrive.
- Parents are liable for all costs, fees and charges including any costs reasonably incurred by the nursery in the recovery of unpaid nursery fees. The nursery reserves the right to exclude a pupil on 2 days' notice if fees are overdue for payment to the nursery, exclusion under these circumstances is not a disciplinary matter for the pupil.



Pre-Prep Department (Classes 3 & 4) Terms & Conditions 2024-2025

Notice Period

- In the Pre-Preparatory Department, one complete term's notice must be given by letter to the Head of Nursery. A terms written notice means that notice must be given before or on the first day of term and expires at the end of that term. In circumstances where a terms written notice has not been received, fees in lieu of notice at the full applicable rate for the next term will be payable. Provisional notice is only valid for the period for which it is approved and only when provided in writing to Head of Nursery.

Introductory Discount

- When a current or past family introduces a new family to the nursery, there is a one-off discount of £1,500 for both families, providing the new child is full time. A pro-rata sum is given based on the hours on starting, if the new child is part-time. The introducing family **must** be named on the Registration Form.
- Both families will receive the discount after the new child has completed a full term.

Sibling Discount

- Sibling discount is applied for younger brothers and sisters on the tuition element of the fees.
- Sibling discount will be applied after any other discounts or reductions have been taken into account but before the annual payment discount.

Other Discounts

- There is a one off bonus discount available to the children moving from Class 4 into Class 5 at Milton Keynes Preparatory School of £1,500. The discount is applied to the annual invoice at the start of the new academic year, if for any reason the child leaves the school during the academic year the discount will be limited to £750 for each full term completed. Not applicable for children in receipt of other financial assistance.
- Annual payment discount of 5% is available if fees are paid in full by 2nd September 2024. The discount will be allowed on the element paid upfront if also paying monthly by childcare vouchers. Annual payment discount is applied after all other discounts and reductions have been taken into account.

These Terms & Conditions are deemed to supersede the Terms & Conditions for 2023/24. Your agreement to these Terms & Conditions is implied when your child starts the new academic year from September 2024 onwards



Pre-Prep Department (Classes 3 & 4)

Uniform for Girls 2024-2025

WINTER

Class 4

Knitted hat and scarf
Fleece gloves
Outdoor black jacket
Nursery backpack or red drawstring bag

Grey pinafore
Red blouse
Red cardigan
Long striped socks or striped tights
Black shoes

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Trainers or black plimsolls

Class 3

Outdoor black jacket
Knitted hat and scarf
Fleece gloves

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Black shoes
Trainers or black plimsolls

SUMMER

Class 4

Outdoor black jacket
Nursery backpack or red drawstring bag

Striped summer dress
Red cardigan
White ankle socks
Nursery red sun hat
Dark shoes

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Trainers or black plimsolls

Class 3

Outdoor black jacket
Nursery red sun hat

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Dark shoes
Trainers or black plimsolls

Uniform is purchased from the schoolwear specialist, Stevensons.

Hair should be neat and long hair should be tied back. Pupils may not wear jewellery. No headwear is permitted other than items defined as nursery uniform.



Pre-Prep Department (Classes 3 & 4)

Uniform for Boys 2024-2025

WINTER

Class 4

Knitted hat and scarf
Fleece gloves
Outdoor black jacket
Nursery backpack or red drawstring bag

Grey cord shorts
Red long sleeved shirt
Red striped sweater
Long striped socks
Black shoes

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Trainers or black plimsolls

Class 3

Outdoor black jacket
Knitted hat and scarf
Fleece gloves

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Black shoes
Trainers or black plimsolls

SUMMER

Class 4

Outdoor black jacket
Nursery backpack or red drawstring bag

Grey cord shorts
Mouse red t-shirt
Red and grey striped sweater
Short striped socks
Nursery red sun hat
Dark shoes

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Trainers or black plimsolls

Class 3

Outdoor black jacket
Nursery red sun hat

Mouse red sweatshirt
Mouse polo shirt
Red jogging bottoms
Mouse black PE shorts
Short white sports socks
Dark shoes
Trainers or black plimsolls

Uniform is purchased from the schoolwear specialist, Stevensons.

Hair should be neat and long hair should be tied back. Pupils may not wear jewellery. No headwear is permitted other than items defined as nursery uniform.



Nursery Department (Under 2 Years)

Fees 2024-2025

<i>Subject to availability</i>	45.4 weeks per year	
5 days per week	(8:00am to 6:00pm)	£346.00 per week
	(8:00am to 3:30pm)	£319.00 per week
4 days per week	(8:00am to 6:00pm)	£329.00 per week
	(8:00am to 3:30pm)	£306.00 per week
3 days per week	(8:00am to 6:00pm)	£264.00 per week
	(8:00am to 3:30pm)	£248.00 per week
2 days per week	(8:00am to 6:00pm)	£177.00 per week
	(8:00am to 3:30pm)	£167.00 per week
5 mornings per week	(8:00am to 1:00pm)	£264.00 per week
3 mornings per week	(8:00am to 1:00pm)	£172.00 per week

- Prices include snacks and meals
- Parents to provide their own nappies
- Late Room available from 6:00pm to 6:30pm
- **Sibling discounts available from 25% up to 50%**
- Term time only available from 3 years old
- Monthly fee is indicative of 12 payments from 1st August to 1st July
- Refer to supplementary sheet for information on extra charges and discounts



Nursery Department (Under 2 Years)

Fees 2024-2025

<i>Subject to availability</i>	45.4 weeks per year	
5 days per week	(8:00am to 6:00pm)	£346.00 per week
	(8:00am to 3:30pm)	£319.00 per week
4 days per week	(8:00am to 6:00pm)	£329.00 per week
	(8:00am to 3:30pm)	£306.00 per week
3 days per week	(8:00am to 6:00pm)	£264.00 per week
	(8:00am to 3:30pm)	£248.00 per week
2 days per week	(8:00am to 6:00pm)	£177.00 per week
	(8:00am to 3:30pm)	£167.00 per week
5 mornings per week	(8:00am to 1:00pm)	£264.00 per week
3 mornings per week	(8:00am to 1:00pm)	£172.00 per week

- Prices include snacks and meals
- Parents to provide their own nappies, food and bottles until baby can eat nursery food
- Late Room available from 6:00pm to 6:30pm
- **Sibling discounts available from 25% up to 50%**
- Monthly fee is indicative of 12 payments from 1st August to 1st July
- Refer to supplementary sheet for information on extra charges and discounts



Nursery Department (2 Years)

Fees 2024-2025

Extra Discounts/Charges

Registration Fee	£100.00 non-refundable
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Sibling Discount	50% for second child when 2 children under 2
	25% for second child
	40% for third child and subsequent children

- Sibling discounts will be applied after any other discounts or reductions have been taken into account.
- Annual payment discounts are applied on the final bill balance due after any other discounts or reductions have been applied.

Early Charge (7:30am to 8:00am)	£5.00 per day
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Late Charge (6:00pm to 6:30pm)	£6.50 per day (24 hours notice)
	£10.00 per day (booked on the day, before 3:30pm)
	£18.00 per day (booked after 3:30pm)
	£25.00 per day (not pre-booked)

Introductory Discount	There is an introductory discount when current families introduce a new family to the school for both the new family and the introducing family. This is £1,500 for full time or pro-rata for part time. The introducing family must be named on the Registration Form.
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Nursery Dept (2 months – 2 Years) Terms & Conditions 2024-2025

Basis of Charges

- Nursery fees include 45.4 weeks of care as standard.
- Fees include all meals. Parents are required to provide all nappies, food and bottles until babies can eat nursery food. Dietary requirements and allergies will be accommodated where possible.
- A non-refundable registration fee is payable by all new pupils.
- Fees are payable in advance either by monthly direct debit on the first day of the month, or termly on the first day of each term, or annually by 2nd September 2024.
- If payment of fees is not made on the due date then interest of 10% may be added. Where monthly fees are not received by the due date (1st of each month), a late payment charge of £25 per child per month will be applied to the account. Persistent late payments may result in exclusion.
- For those who enter mid-year, the fees are calculated according to the date of entry.
- There is no reduction in fees if a child is absent due to illness, holiday and adverse weather conditions or for any other reason. In addition, the nursery will not be in breach of its obligations or otherwise be liable to you by reason of delay in performance or non-performance of its duties due to any event outside of its reasonable control. Such events include, without limitation: fire, war, acts of terrorism, strikes or other industrial action, infectious diseases and epidemics.
- Any request for changes to core hours must adhere to the notice period terms and conditions, one full month is required for the Nursery Department up to the age of 2. Extra hours will be made available as soon as practicable.
- Fees are subject to an increase at the start of each academic year.
- Parents who are not contactable by telephone, in case of a sick child or in an emergency, will be charged £20 after one hour and £20 for every subsequent hour, until they arrive.
- Parents are liable for all costs, fees and charges including any costs reasonably incurred by the nursery in the recovery of unpaid nursery fees. The nursery reserves the right to exclude a pupil on 2 days' notice if fees are overdue for payment to the nursery, exclusion under these circumstances is not a disciplinary matter for the pupil.



Nursery Dept (2 months – 2 Years) Terms & Conditions 2024-2025

Notice Period

- In the Nursery Department, up to the age of 3, the notice period is one full month given by letter to the Head of Nursery. Failure to give the required notice will result in one month's fees being charged in lieu of notice.

Introductory Discount

- When a current or past family introduces a new family to the nursery, there is a one-off discount of £1,500 for both families, providing the new child is full time. A pro-rata sum is given based on the hours on starting, if the new child is part-time. Only one family can make the introduction and therefore receive the discount. The introducing family **must** be named on the Registration Form.
- Both the families will receive the discount after the new child has completed a full term.

Sibling Discount

- Sibling discount is applied for younger brothers and sisters on the tuition element of the fees.
- Sibling discount will be applied after any other discounts or reductions have been taken into account but before the annual payment discount.

Other Discounts

- Annual payment discount of 5% is available if fees are paid in full by 2nd September 2024. The discount will be allowed on the element paid upfront if also paying monthly by childcare vouchers. Annual payment discount is applied after all other discounts and reductions have been taken into account.

***These Terms and Conditions are deemed to supersede the Terms and Conditions for 2023/24.
Your agreement to these terms and conditions is implied when your child starts the new academic
year from September 2024 onwards.***



Map & Directions

Milton Keynes Preparatory School

The school has an attached nursery department for babies of 2 months to children of 2 years and is open for approximately 46 weeks of the year.

From 2 to 7+ years children are taught in the Pre-Preparatory Department.

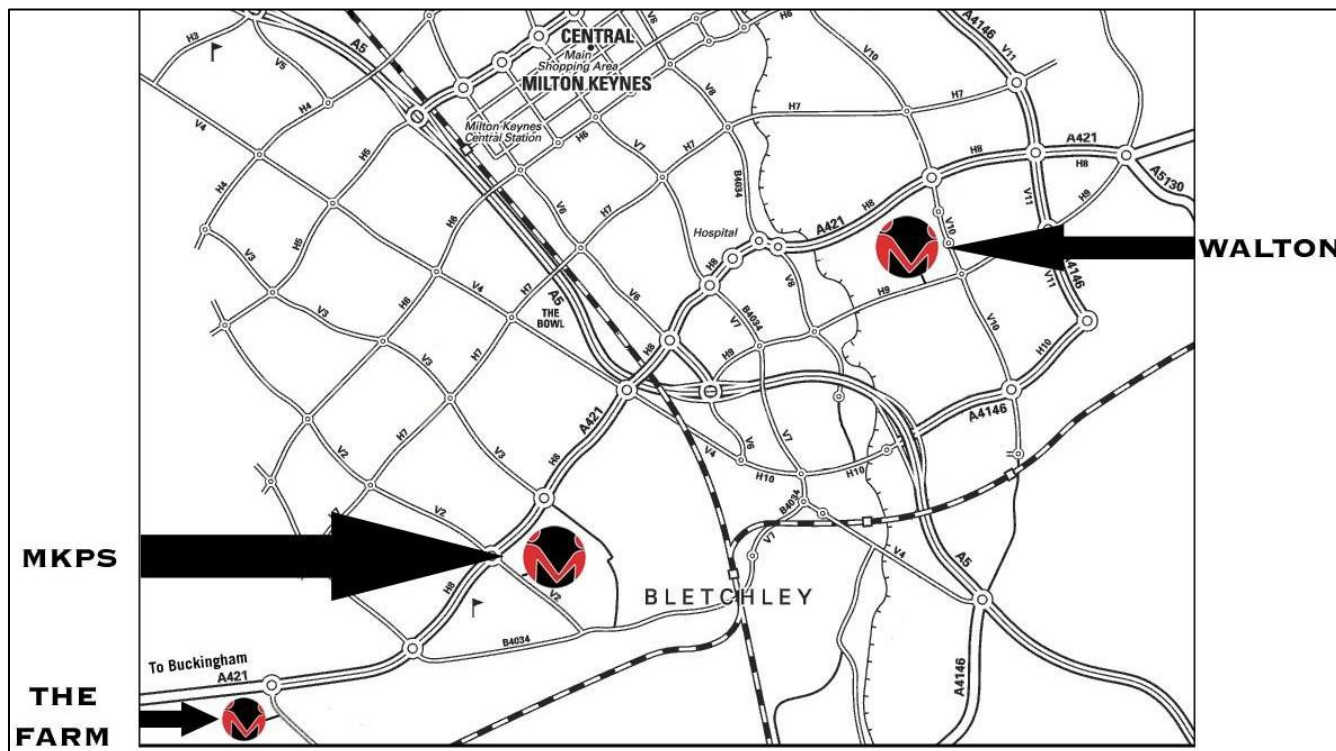
Entry into the Preparatory Department at age 7+ is subject to an entrance examination.

Environmental Studies Centre, The Farm

Our Environmental Studies Centre, The Farm, is on the outskirts of Newton Longville, a mile from Milton Keynes Preparatory School. Children from the age of 4 years old visit on a regular basis for Environmental Studies throughout the year.



Map & Directions



Milton Keynes Preparatory School, in Tattenhoe Lane, MK3 7EG, is situated in south west Milton Keynes, off the Windmill Hill roundabout, where H8 (Standing Way) and V2 (Tattenhoe Street) meet.

Walton Nursery, at The Old Rectory, Walton Drive, MK7 6BB is situated next to the Open University, in south east Milton Keynes, off H9 (Groveway).

Our Environmental Studies Centre, The Farm, on Whaddon Road, Newton Longville, MK17 0EG is situated just off the A421.